

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

BUDGET & FINANCE COMMITTEE

*Beverly Atwood
Will Dennis*

*Jerry Ford
Bubba Gregory*

*Landon Gulley
Amy Thomas, CCFO*

NOVEMBER 1, 2022 | 7:00 PM | MAYOR'S OFFICE

Agenda

1. Open Meeting
2. Attendance
3. Elect Officers
4. Review Minutes from August 22, 2022 meeting
5. Discussion Items
 - A. Purpose
 - B. Upcoming Projects
 - 1) Review Policies (Travel, Purchasing)
 - 2) 2024 Budget
 - C. Other
6. Public Comments
7. Adjourn

HARTSVILLE/TROUSDALE COUNTY METROPOLITAN GOVERNMENT

BUDGET AND FINANCE COMMITTEE

AUGUST 22, 2022 | 6:00PM | TC COURTHOUSE

MINUTES

Members Present: 11/12

Beverly Atwood

Ken Buckmaster

Shane Burton

Gary Claridy

Bill Fergusson

Absent: Rachel Jones

Jerry Ford

T. Bubba Gregory

Landon Gulley

Richard Harsh

Gary Walsh

Dwight Jewell, *Comm Chair*

Mayor Stephen Chambers

Amy Thomas, CCFO

1. The meeting was called to order at 6:00 pm by Chairman Dwight Jewell. Quorum was determined with 11 members present.

2. Minutes from the July 18, 2022 regular meeting were reviewed.

Minutes accepted

3. Financial Statements

A. **Trustee Cash Balance | July 2022** The July 2022 balance sheet was reviewed. No anomalies were found.

B. **June 2022 Financial Summaries**

101 – A question was raised on the revenue line item 40290. Ms. Thomas said she would research this and report back to the Committee. *[8/23/22 – After checking with the Trustee, the Piedmont franchise fee was receipted backwards with 80% going to 101 and 20% going to 111. This will be corrected during the audit process. The correct amount of 101-40290 should be 10,711.35]*

111 – Same question raised on revenue line item 40290. *[8/23/2022 – The correct amount of 111-40290 should be 42,845.39]*

156 – Wheel Tax ended in May. The 2002 High School was paid in full in May. After transferring \$115,000 to the schools for their paving project, this leave \$108,793 to be transferred to Fund 151 for the JSMS roof project.

Ending Fund Balances:

Fund	Beginning	End	Increase / (Decrease)
101	3,850,501	3,508,045	(342,456)
111	1,196,300	1,048,250	(148,050)
116	584,267	514,333	(69,934)
118	542,401	576,045	33,644
151	584,418	779,981	195,563

C. **General Fund Reserve Accounts** Balances for the Reserve accounts were presented to the committee to show the portion of fund balances that is committed for specific purposes.

Motion to accept the financial reports as presented by Jerry Ford; second by T Bubba Gregory
MOTION APPROVED

4. Budget Amendments

2023-101-01R Animal Shelter Reserves: Kennels \$ 9,500

As approved by the Animal Shelter Board, the Shelter wants to install a kennel system in the shelter (\$8,000) and install kennels in the Shelter van (\$1,500). Reserve Balance before BA \$15,948 | after \$6,448.

Gulley asked if this project needed to be put out for bid. Mayor Chambers answered with this being two projects from two different vendors, it did not meet the requirements for the bid process. One of the vendors is also a sole proprietor for the requested items.

Motion to recommend BA 101-01R to the full Commission by Gary Walsh; second by Jerry Ford
MOTION APPROVED
voice vote w/ opposition

2023-101-02FB Inmate Medical Care \$ 19,063.42

Funding received on 6/29/2022 to pay for inmate medical care. Accounting Department was not made aware of the transaction until after the year was closed. Revenue was absorbed into fund balance. This BA appropriates the funds to the correct expense.

Motion to recommend BA 101-02FB to the full Commission by Landon Gulley; second by T. Bubba Gregory.
MOTION APPROVED

2023-101-03FB UT Ext: Salaries and benefits \$ 435.00

UT approved adjustments to the Extension office. This amendment was to make those changes to the applicable line items.

Motion to recommend BA 101-03FB to the full Commission by Landon Gulley; second by Richard Harsh
MOTION APPROVED

5. ARPA Spending Approval \$80,000

The Health Council with the assistance of Mayor Chambers developed a Mental Health and Substance Abuse Task Force to discuss the needs of the community. To bring mental health services to Trousedale, the Health Council is asking for a contribution of \$80,000 as seed money to cover the first two years of this endeavor. The funding would help cover the facility, office materials and equipment, promotional materials, and meeting supplies. They do not expect to come back for any future funding; this request is to get the services started in the County. Commission could vote to contribute to the Council in the future.

Motion to recommend ARPA-128-05 to the full Commission by Richard Harsh; second by T Bubba Gregory
MOTION APPROVED

6. Adjourn: With no further business, a motion to adjourn the meeting was made by Gary Walsh.
Adjourned at 6:47 pm